

In an effort to better educate and provide financial information about your rights and responsibilities as a student loan recipient, Great Basin College is **required** to have all students complete the Entrance Counseling Session on each loan borrower every academic year. Upon the completion of the Entrance Counseling and the Master Promissory Note (MPN), GBC will be notified electronically that the student has completed and met the requirements. **Step-by-Step instructions are in the GBC Handbook and GBC Financial Aid web page.**

Get Started

**SIGN INTO [www.studentloans.gov](http://www.studentloans.gov)**

**Step 1: Sign into [www.studentloans.gov](http://www.studentloans.gov)** You must have your 4-digit FAFSA pin number to sign into this web site.

- Forgot your pin number? Simply go [www.pin.ed.gov](http://www.pin.ed.gov) and request a Duplicate Pin number and it will display your 4-digit FAFSA pin number. If you don't have a PIN number, you can apply for one instantly.

**Step 2: Complete the Entrance counseling session at [www.studentloans.gov](http://www.studentloans.gov) *Required every academic year.***

- The Entrance Counseling outlines your rights and responsibilities as a loan borrower and the consequences of not repaying the student loan
- Make sure you write down your total loan indebtedness on the Statement of Understanding page. (page 2)

**Step 3: Complete the Master Promissory Note (MPN) at [www.studentloans.gov](http://www.studentloans.gov)**

- Must have complete addresses and phone numbers for references.
- **Returning students** will not be required to complete another MPN. MPNs are good for ten (10) years as long as you attend GBC.
- **New and transferring student** will be required to complete a MPN. New student loan borrowers make sure you read the [NEW 150% Time Limitation on Direct Student Loan for First-Time Borrowers](#).

**Step 4: Print out from National Student Loan Database System (NSLDS) of your total loan indebtedness go to:**

- [www.nsls.ed.gov](http://www.nsls.ed.gov) *If you are a new student and have never borrowed, then the print out is not required.* Your FAFSA 4-digit pin number is required to sign into this website. (see Step 1)

**Step 5: Enroll in a minimum of six (6) eligible credits. <http://www.gbcnv.edu/mygbc.html>**

- *Ineligible credits are courses that are below 095 level, Community Service courses, CDL, EMT, Driver's Education, and in some cases the CNA program.*

**Step 6: Bring /Fax/ Mail the Loan Request Form, Statement of Understanding, and the Print Out from NSLDS to the GBC Student Financial Services Office (Main Office) FAX : (775) 753-2390 MAIL: 1500 College Parkway Elko, NV 89801**

- Did you contact your references to let them know that they will be called for authentication?

**Step 7: View and Accept your GBC Financial Aid Award Letter for your Federal Student Loan amount(s) at:**

<http://www.gbcnv.edu/mygbc.html> (Student Center)

- Please allow **4-5 business days** after turning in the Loan Request form to the GBC Financial Office to add your loan amounts to your Award Letter to view and accept.

Attention!!

**Progress Reports** will be required before funds can be disbursed if you are:

- 30-day wait for first-time student, first-time student loan borrowers.
- Taking all online classes and you do not reside in the GBC service areas that consist of Battle Mountain, Elko, Ely, Owyhee, Pahrump, and Winnemucca.
  - Fall Semester—must be turned in no earlier than September 9, 2014.
  - Spring Semester—must be turned in no earlier than January 31, 2015.
- Required for students requesting loan funds **AFTER** October 1<sup>st</sup>/Fall term and/or March 1<sup>st</sup>/ Spring term prior to the disbursement of **any** loan funding
- Required for students requesting additional loan funds **AFTER** October 1<sup>st</sup>/Fall term and/or March 1<sup>st</sup>/Spring term prior to the disbursement of **any** loan funding.
- Students whose financial aid applications are not complete prior to mid-term of any semester during an academic year will be **required** to submit a Progress Report with evidence of **\*satisfactory** performance prior to the disbursement of **any** funding.
- **100% Online Classes:** If all your classes are all online, you must submit a progress report indicating that you are making academic satisfactory (C average) progress in your classes, before the GBC SFSO disburses any grants or loans.
- Any student may be subject to submitting a Progress Report at any time during each semester.
  - **\*Read the GBC Federal Satisfactory Academic Progress requirements at [www.gbcnv.edu/financial](http://www.gbcnv.edu/financial)**

A notification letter will be sent from the GBC Student Financial Services Office when monies have been deposited into your student account. Set up Direct Deposit in your GBC Student Center.

***Faster and easier to receive your funds!***

**ABSOLUTELY!!! No Loans will be processed after May 1, 2015, for the 2014-15 academic year!!**



## 2014-15 GBC Student Financial Services Office Statement of Understanding for Federal Direct Student Loans

Student's Name:	Date of Birth:	Social Security #
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**In order to receive a Direct Student Loan at Great Basin College, I understand that (initial all lines):**

- I have completed the Entrance Counseling at [www.studentloans.gov](http://www.studentloans.gov) **required** every academic year for all students.
- I am encouraged to **borrow responsibly** and understand that I should only borrow what I need to support my GBC enrollment. **My total student loan indebtedness is: \$ \_\_\_\_\_ (input amount from NSLDS print out)**
- I have completed the Master Promissory Note (MPN) **prior** to returning the Direct Student Loan Request Form. The MPN is a **legal** and **binding** document that you promise to repay all monies plus interest that accrues on the student loan(s).
- I am enrolled in a minimum of six (6) eligible credits hours and in good academic standings to have a loan certified.
  - **Ineligible classes that are below 095 levels, Community Service courses, CDL, EMT, Driver's Education, and in some case the CNA program.**
- I have not applied or received any loan funds at any other institutions while enrolled at GBC.
- I am aware of the **interest rates of 4.66%** for sub/unsub student loans for the **2014-15 academic year**. Loan amounts are calculated by Student Financial Services Office. The Federal Student Loan program has aggregate and annual maximum limits defined by law.
- I must notify the GBC Student Financial Services Office (SFSO) if I should withdrawal from my courses or drop below half-time status. Consequences of not notifying the GBC Student Financial Services Office (SFSO), may result in owing GBC and the Department of Education.
- I must notify SFSO and my servicer if my address changes while I'm enrolled at GBC by updating at my Student Center or by completing the Student Information Change form. I can also update my address at [www.myfedloan.org](http://www.myfedloan.org)
- Loans are disbursed in two equal payments: one at the beginning of the fall semester and the second at the beginning of the spring term. **Federal regulations stipulate that Direct Student Loans for first-time students and first-time borrowers are not eligible to receive fund until 30 days into the first semester of enrollment.**
- 100% Online Classes:** If all my classes are all online and I don't reside in the GBC service areas, I must submit a progress report indicating that I am making academic Satisfactory (C average) progress in my classes, before the GBC SFSO disburses any grants or loans.
- I understand that I must submit a **Progress Report** if I am requesting a loan or additional loan monies after October 1st, for the fall term and March 1<sup>st</sup> of the spring term. Students attending GBC while receiving federal financial aid must maintain the required cumulative grade point average of 2.0 or higher. **Read the GBC Federal Academic Standard Requirements.**
- Unsubsidized loans begin to accrue interest after the funds are disbursed. I have the option of paying the interest or having the interest **capitalized** until enrollment stops or my loans goes into repayment. I can voluntarily make payments at any time [www.myfedloan.org](http://www.myfedloan.org) without being penalized.
- Repayment of my loans will begin six months after graduation, six months after I drop below six (6) credits, or after I withdraw-which ever happens first.
- I am responsible for **completing Exit Counseling** at [www.studentloans.gov](http://www.studentloans.gov) if I withdraw, drop below half-time enrollment, or graduate.
  - A **hold** will be placed on your Student Account until you complete the Exit Counseling. You will be unable to add/drop classes, view unofficial grades or receive official academic transcripts, or receive your diploma and/or certificate.
- If I am a dependent student and my parents have denied a PLUS loan, I may be eligible for higher Direct Unsubsidized Loan borrowing limits.
- New Student Loan Borrowers:** I have read the [NEW changes for the 150% Time Limitations](#) on Direct Subsidized Loan Eligibility for First-Time Borrowers on or after July 1, 2013.
- I will contact the GBC Student Financial Services Office if I should have any questions at any time during the academic year regarding my student loans.

Student's Signature:	Student ID #	<table border="1" style="width: 100%; height: 20px; border-collapse: collapse;"> <tr> <td style="width: 10%;"></td> <td style="width: 10%;"></td> <td style="width: 10%;"></td> <td style="width: 10%;"></td> <td style="width: 10%;"></td> <td style="width: 10%;"></td> <td style="width: 10%;"></td> <td style="width: 10%;"></td> <td style="width: 10%;"></td> <td style="width: 10%;"></td> </tr> </table>										

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## 2014-15 Academic Year DIRECT STUDENT LOAN REQUEST FORM

Student Financial Services • 1500 College Parkway • Elko, NV 89801 • Phone #: (775) 753-2399 • FAX #: (775) 753-2390  
 WEB SITE: [www.gbcnv.edu/financial](http://www.gbcnv.edu/financial) Email: [financial-aid@gbcnv.edu](mailto:financial-aid@gbcnv.edu)

Student Name:	Date of Birth:	Social Security #
Permanent Home Address (include apartment number)	On-Campus or Local Address (while attending GBC)	
Permanent City, State, Zip Code:	City, State, Zip Code:	Cell Phone# ( )
Landline Phone: ( )	Work Phone: ( )	Valid Email Address: _____@_____
My anticipated date of graduation is (month/yr):		

### REQUEST FOR FEDERAL STUDENT LOAN(S)

**LOAN PERIOD: 08/01/2014 to 05/01/2015**

Loan Limits vary depending on a student's year in school and on whether a student is considered dependent or independent. The amount borrowed may not exceed the yearly cost of attendance minus EFC/ grants/ scholarships, and other resources received. You may qualify for one or both types of student loans below.

- **\*Subsidized (SUB)** : is awarded on the basis of financial need.
- \* See [Student Loan Limits Table](#) (attached)
- **\*Unsubsidized (UNSUB)** : is awarded on non-need basis.
- \* Interest Rates for Sub/Unsub is 4.66%

By signing below, you are authorizing the GBC Student Financial Service Office (SFSO) to add your student loan amount(s) to your Award Letter, which you are qualified for. Please give the GBC SFSO **4 to 5 business days** from the date you sign to add your loan amount(s) to your Award Letter for the **2014-15** academic year. **Make sure you check your Student Center to see if student loan amounts are posted.**

Student's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Accept or Decline your student loans in your STUDENT CENTER: <http://www.gbcnv.edu/mygbc.html>**

### First-Time Student and First-Time Loan Borrowers

As a reminder, **first time students and first-time borrowers** are not eligible to receive funds **until 30 days** into the first semester of enrollment. This is a **federal requirement** with which we must abide.

\*\*\*\*\***NEW CHANGES**\*\*\*\*\*

**STUDENTS ARE ENCOURAGED TO COMPLETE AN UNDERGRADUATE STUDY IN A TIMELY BASIS.**

For all new borrowers who will be receiving a loan on after July 1, 2013, a 150% limitation is in effect. This means that a student who is eligible for a subsidized loan will reach their subsidized limit at 150% of a program's length of study.

- Two year program will be eligible for subsidized loan for the equivalent of three (3) years.
- Four year program will be eligible for subsidized loan for the equivalent of six (6) years.

Once a student reaches their 150% limitations, their interest subsidy loan limit will end on all outstanding loans that were disbursed after July 1, 2013, and the interest will begin to accrue.

- I have read the 150% Time Limitation for Subsidized Loan \_\_\_\_\_ (your initial)

### STUDENT LOAN REFERENCES

\*\*Make sure you let your references know that they will be called for authentication.

(1<sup>st</sup> should be a parent or guardian, 2<sup>nd</sup> and 3<sup>rd</sup> should be family member.)

<b>1st Reference: Mother/Father/ Guardian</b>	<b>2<sup>nd</sup> Reference: Sibling</b> (over the age of 21) Must have different address than parent.	<b>3<sup>rd</sup> Reference: aunt/uncle/grandparent etc.</b> Do not use a friend for a reference.
Name: _____	Name _____	Name _____
Address: _____	Address _____	Address _____
City _____ St _____ Zip _____	City _____ ST _____ Zip _____	City _____ ST _____ ZIP _____
Phone #: _____	Phone #: _____	Phone # _____
Relationship to you: _____	Relationship to you: _____	Relationship to you: _____

Do not turn in this loan table!! This is for your information.

## FEDERAL DIRECT STUDENT LOAN LIMITS PER AWARD YEAR

2014-15

INTEREST RATES for Sub/Unsub is: 4.66%

Are you dependent or independent based on the 2014-15 FAFSA?  
The government determines whether you are dependent or independent.

Academic Grade Level/Loan	Maximum Loan Amount	
	Dependent Student	Independent Student or Dependent Student Whose Parent is ineligible for PLUS
<b>First-Year Undergraduates (1-29 credits ) Freshman</b>		
Base Direct Loan eligibility (subsidized and unsubsidized)	\$3500	\$3500
Additional unsubsidized Direct Loan eligibility	\$2000	\$6000
<b>Maximum First-Year Total</b>	<b>\$5,500</b>	<b>\$9,500</b>
<b>Second-Year Undergraduates (30 – 59 credits) Sophomore</b>		
Base Direct Loan eligibility (subsidized and unsubsidized)	\$4500	\$4500
Additional unsubsidized Direct loan eligibility	\$2000	\$6000
<b>Maximum Second-Year Total</b>	<b>\$6,500</b>	<b>\$10,500</b>
<b>Third-and Subsequent Years Undergraduates ( 60+ credits) Junior/Senior</b>		
Base Direct Loan eligibility (subsidized and unsubsidized)	\$5500	\$5500
Additional unsubsidized Direct Loan eligibility	\$2000	\$7000
<b>Maximum Third-and Subsequent- Years Total</b>	<b>\$7,500</b>	<b>\$12,500</b>
<b>Graduate and Professional Students</b>		
Base Direct Loan eligibility (subsidized and unsubsidized)	n/a	\$8500
Additional unsubsidized Direct loan eligibility	n/a	\$12,000
<b>Maximum Graduate Professional Total</b>	<b>n/a at GBC</b>	<b>\$20,500</b>

Students cannot exceed lifetime borrowing limits. Generally, your outstanding principle balance cannot exceed:

- \$31,000 as a dependent undergraduate student (no more than \$23,000 of which may be subsidized)
- \$57,500 as an independent undergraduate student (no more than \$23,000 of which may be subsidized)

Do not turn in this loan table!! This is for your information.

## Time Limitation on Direct Subsidized Loan Eligibility for First-Time Borrowers on or after July 1, 2013

### Maximum eligibility period to receive Direct Subsidized Loans

There is a limit on the maximum period of time (measured in academic years) that you can receive Direct Subsidized Loans. In general, you may not receive Direct Subsidized Loans for more than 150% of the published length of your program. This is called your “maximum eligibility period”. You can usually find the published length of any program of study in your school’s catalog.

*For example, if you are enrolled in a 4-year bachelor’s degree program, the maximum period for which you can receive Direct Subsidized Loans is 6 years (150% of 4 years = 6 years). If you are enrolled in a 2-year associate degree program, the maximum period for which you can receive Direct Subsidized Loans is 3 years (150% of 2 years = 3 years).*

Your maximum eligibility period is based on the published length of your current program. This means that your maximum eligibility period can change if you change programs. Also, if you receive Direct Subsidized Loans for one program and then change to another program, the Direct Subsidized Loans you received for the earlier program will generally count against your new maximum eligibility period.

Click [here](#) to see some examples that show how your maximum eligibility period can change if you change

### Periods that count against your maximum eligibility period

The periods of time that count against your maximum eligibility period are periods of enrollment (also known as “loan periods”) for which you received Direct Subsidized Loans.

*For example, if you are a full-time student and you receive a Direct Subsidized Loan that covers the fall and spring semesters (a full academic year), this will count as one year against your maximum eligibility period.*

If you receive a Direct Subsidized Loan for a period of enrollment that is shorter than a full academic year, the period that counts against your maximum usage period will generally be reduced accordingly.

*For example, if you are a full-time student and you receive a Direct Subsidized Loan that covers the fall semester but not the spring semester, this will count as one-half of a year against your maximum eligibility period.*

With one exception, the amount of a Direct Subsidized Loan you receive for a period of enrollment does not affect how much of your maximum eligibility period you have used. That is, even if you receive a Direct Subsidized Loan in an amount that is less than the full [annual loan limit](#), that lesser amount does not reduce the amount of your maximum eligibility period you have used. The one exception applies if you receive the full annual loan limit for a loan period that does not cover the whole academic year. In that case, the loan will count as one year against your maximum eligibility period regardless of your enrollment status (half-time, three-quarter time, or full-time).

Click [here](#) to see an example.

**Keep! This is for your records. Do not submit with Loan Request Form.**



## Effect of borrowing while enrolled part-time

If you receive a Direct Subsidized Loan when you are enrolled less than full-time, the period that is counted against your maximum eligibility period will be reduced.

*For example, if you are enrolled half-time and receive a Direct Subsidized Loan for a period of enrollment that covers a full academic year, this will count as only one-half of a year against your maximum eligibility period.*

## Loss of eligibility for additional Direct Subsidized Loans and becoming responsible for paying interest on Direct Subsidized Loans

After you have received Direct Subsidized Loans for your maximum eligibility period, you are no longer eligible to receive additional Direct Subsidized Loans. However, you may continue to receive Direct Unsubsidized Loans.

In addition, if you continue to be enrolled in any undergraduate program after you have received

Direct Subsidized Loans for your maximum eligibility period, we will no longer (with certain exceptions) pay the interest that accrues on your Direct Subsidized Loans for periods when we would normally would have done so. The chart below provides examples of these circumstances.

Do I become responsible for paying the interest that accrues on my Direct Subsidized Loans because . . .	Yes	No
I am no longer eligible for Direct Subsidized Loans and I stay enrolled in my current program?	X	
I am no longer eligible for Direct Subsidized Loans, did not graduate from my prior program, and am enrolled in an undergraduate program that is the same length or shorter than my prior program?	X	
I transferred into the shorter program and lost eligibility for Direct Subsidized Loans because I have received Direct Subsidized loans for a period that equals or exceeds my new, lower maximum eligibility period, which is based on the length of the new program?	X	
I was no longer eligible for Direct Subsidized Loans, did not graduate from my prior program, and am enrolled in an undergraduate program that is longer than my prior program?		X
I lose eligibility for Direct Subsidized Loans and immediately withdraw from my program?		X
I graduated from my prior program prior to or upon meeting the 150% limit, and enroll in an undergraduate program that is the same length or shorter than my prior program?		X
I enroll in a graduate or professional program?		X
I enroll in preparatory coursework that I am required to complete to enroll in a graduate or professional program?		X
I enroll in a teacher certification program (where my school does not award an academic credential)?		X

Remember, your maximum eligibility period can change if you enroll in a different program. So, if you received Direct Subsidized Loans for your maximum eligibility period for one program and then enroll in a longer program, you will not become responsible for interest that accrues on your Direct Subsidized Loans.

If you meet any of the conditions on the prior page, you will become responsible for the interest

that accrues on your Direct Subsidized Loans, from the date of your enrollment after meeting the 150% limit, during periods when we would have normally paid the interest for you. Below is a chart that summarizes the periods when we normally pay the interest on your Direct Subsidized Loans, and an explanation and what happens after you become responsible for the interest.

Click [here](#) to see an example.

**Keep! This is for your records. Do not submit with Loan Request Form.**

If you become responsible for the interest that accrues on your Direct Subsidized Loans, any interest that you do not pay will be capitalized (added to your loan principal balance) at the end of the grace, deferment, or other periods. Capitalized interest increases your loan principal, increases your monthly payment

amount under most Direct Loan repayment plans, and causes you to pay more interest over the life of your loan.

Your federal loan servicer will notify you if you become responsible for paying the interest on your Direct Subsidized Loans.

## Regaining eligibility for Direct Subsidized Loans

If you become ineligible for Direct Subsidized Loans because you have received Direct Subsidized Loans for your maximum eligibility period, you may again become eligible to receive Direct Subsidized Loans if you enroll in a new program that is longer than your previous program.

Click [here](#) to see an example.

If you regain eligibility to receive additional Direct Subsidized Loans because you enrolled a program that is longer than your prior program and you previously became responsible for paying all of the interest that accrues on your Direct Subsidized Loans, we will pay the interest that accrues on your new loans during the periods described in the chart above.

**Keep! This is for your records. Do not submit with Loan Request Form.**